

**Long Stratton High School**

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**Headteacher**

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**Achievement For All**

Wednesday 10<sup>th</sup> May 2017

Dear Parent/Carer

**Re: Cultural Visit to Beijing 20<sup>th</sup>-25<sup>th</sup> October 2018**

I am delighted to inform you that your child will be accompanying us on our overseas school trip to Beijing next year. The school is thrilled with the overwhelming interest in this excursion and has accommodated the larger numbers accordingly.

**Meet the Team!**

I will be presenting information about the visit to China on Friday 9<sup>th</sup> June at 6pm and would very much like to invite you to come along and meet the team who will be supervising your child throughout the trip.

**Payment Schedule**

The school has now opened the +Pay facility for this trip. I must request that regular monthly payments be made by +Pay and in accordance with the payment schedule below. This is due to the terms and conditions made by our Tour Operator and therefore the dates must be adhered to in order to avoid additional penalty charges. +Pay allows you to make overpayments, should you wish to do so, as well as monitor the payments made and the balance remaining on your personal account for this trip. Should you wish to pay monthly by cash or cheque, please bear in mind that the school will be closed over the summer holidays and therefore extra, earlier payments may be necessary in order to meet the cumulative payment requirements. Cash or cheque payments should be made out to Long Stratton High School and placed in a named and sealed envelope, for the attention of Mrs Gardham in the Finance Office.

Payment Number	Payment Due Dates	Amount Due £	Total Amount Paid £	Balance Left to Pay £
1. Deposit	Monday 8th May 2017	£100	£100	£1195
2.	Monday 5th June 2017	£90		
3.	Monday 3rd July 2017	£85		
4.	Tuesday 1st Aug 2017	£85		
5.	Monday 4th Sept 2017	£85		
6.	Monday 2nd Oct 2017	£85		
7.	Wednesday 1st Nov 2017	£85		
8.	Monday 4th Dec 2017	£85		
9.	Monday 8th Jan 2018	£85		
10.	Monday 5th Feb 2018	£85		
11.	Monday 5th March 2018	£85		
12.	Tuesday 3rd April 2018	£85		
13.	Tuesday 1st May 2018	£85		
14.	Monday 4th June 2018	£85		
15.	Friday 6 <sup>th</sup> July 2018	£85		

I must reiterate, as per my previous letter, that by providing your initial £100 deposit, you have agreed to commit your child to taking part in this excursion and paying the full cost of the trip. If however, your child withdraws from the trip and an alternative student can be found to take your child's place, all monies paid by you will be refunded.

## **Fundraising**

We are already underway with planning our fundraising activities: a 'Spud and Quiz night' is taking place on Thursday 25<sup>th</sup> May to kick start our Beijing pot! Further events will be advertised throughout the forthcoming year around the school and via ParentMail. If you are available to come and support these events, it would be wonderful to see you there. Should you be in a position to kindly organise a fundraising event of your own for your child to take part in with their friends outside of school, be it a walk, a swim, a readathon, a sponsored silence, etc, we'd be most grateful for any extra monies raised towards our collective pot. Moreover, we shall be running some cake sales at break and any bakery donations would be warmly welcomed. All monies received via fundraising will be equally re-distributed back to parents after the final payments have been made, in order to keep fundraising until the last possible moment!

Finally, I'd just like to express how overjoyed the school is to be able to offer this unique and rare chance to visit China and thank you for the enthusiasm with which you and your child have embraced this opportunity; the school is positively buzzing with excitement! I look forward to seeing you soon.

Yours faithfully,

Mrs Faye Pauley

Visit Leader

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**Please return in a sealed envelope marked: Cultural Trip to Beijing FAO Mrs Pauley and with the name of your child and Form on the front of it by Friday 19<sup>th</sup> May 2017.**

## **Cultural Visit to Beijing 2018**

- I will be attending the Parents' Information Evening on Friday 9<sup>th</sup> June and require \_\_\_ seats.
- I agree to pay the full cost for my child's place on the China trip and to adhere to the monthly payment schedule outlined in this letter. I understand that no monies can be refunded unless an alternative child can be found to take my child's place on the trip.
- I understand that monies raised through the school's fundraising efforts will be equally distributed after the final payment.

Parent/Carer signature ..... Date.....